

# A Beginner's Guide to Genealogy Resources at the Lincoln Public Library

The Lincoln Public Library offers two genealogy databases: Ancestry.com Library Edition and Heritage Quest.

- **Ancestry.com Library Edition**

Ancestry.com is the largest online genealogy database in the world. As of the end of 2013, Ancestry provides access to over 12.7 billion records. These records come from partnerships with libraries, archives, historical societies, churches and many other organizations, as well as personal history items uploaded by users. You can **only** access Ancestry.com Library Edition from a Library computer or the Library wifi. It is **not** available at home.

- **HeritageQuest**

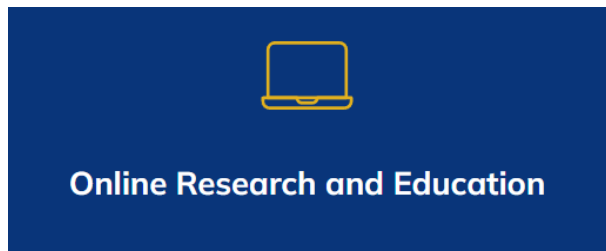
HeritageQuest is a genealogy database powered by Ancestry, so it will look very familiar to users of Ancestry or Ancestry Library Edition. Though not as comprehensive as Ancestry Library Edition, HeritageQuest does have census records, select immigration and military records, city directories, family history books, and more.

If you are accessing HeritageQuest from home, you will need to put in your **library card number**.

## Accessing the Library's Genealogy Databases:

- **Direct Link:** <https://go.libraryatlincoln.org/genealogy>
- **Website:** Follow the steps below.

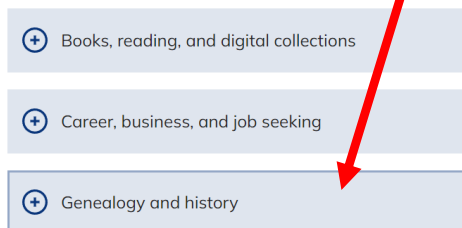
**Step One:** Go to [www.libraryatlincoln.org](http://www.libraryatlincoln.org) and scroll down to the blue buttons. Click "Online Learning and Education"



**Step Two:** Scroll to "Resources by subject" and click on "Genealogy and history"

### Resources by subject

Find the perfect resource, based on what you want to learn. Try the A-Z list below – it includes the resource you need? Try the A-Z list below – it includes the resource you need?



### Ancestry.com Library Edition

A key genealogical collection with excellent coverage. Find census, vital, church, court, and immigration records. Experienced family history researchers provide guidance.

- Only available inside the library

### HeritageQuest Online

Discover the amazing history of you with this excellent collection of historical sources. Materials begin in the 1700s.

- Library card required outside the library

**Step Three:** Click on the *blue name* of the database to open it.

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All the following information was produced by the Genealogy Department of the Cass County Public Library, and remains their intellectual property.

# Ancestry.com: Navigating the Main Page

The screenshot shows the Ancestry.com website interface. At the top is a navigation bar with links for HOME, SEARCH, MESSAGE BOARDS, LEARNING CENTER, CHARTS AND FORMS, and NEW COLLECTIONS. Below the navigation bar is a search bar and a feedback prompt. The main content area features a large banner with the text "Searching for that right moment" and a "BEGIN SEARCHING" button. To the right of the banner is a "Receive Records at Home" section with a "Send Your Find Home!" form. Below the banner are four search form categories: SEARCH CENSUS, SEARCH VITALS, SEARCH MILITARY, and SEARCH IMMIGRATION. Annotations with red arrows point to the navigation bar, the "BEGIN SEARCHING" button, and the search form categories.

Navigation Bar  
(see below)

This means you are using the database through the library's subscription

Jump straight to basic search form  
(see below)

Search forms for types of records

**Note:** If the home page of Ancestry does not look like this on your computer, then you are not accessing it through the Library's free access and may be on the subscription version of the database. Return to the library website and repeat the steps outlined above.

## Home Page – Ancestry Library Edition vs. Ancestry

The main page for Ancestry Library Edition has a different look and resources than the main page of the paid subscription version. Most notably, with the Library Edition you will not have access to the personal family tree feature or private messages that a personal account has. While you can search and view member trees in the Library Edition, you cannot make your own. If you would like to create a family tree, it is recommended that you create a *free personal account* with Ancestry and transfer any information you find while using the Library Edition.

## Quick Links

At the bottom of the main page, Ancestry provides shortcuts to different parts of the database and common record collections. These *Quick Links* include *City Directories*, *Military* record collections, *Ancestry Message Boards*, as well as a section of links to search *specific years of the U.S. Federal Census*. Using these can help you get to the search forms for the collections or types of records you want to search much faster.

## Navigation Bar



### Home

Clicking *Home* when on another page of Ancestry Library Edition will bring you back to the home page.

### Search

Clicking here will open a drop-down list of links to different search forms: *All Categories* is the **basic search form**, but you can also select from *Census & Voter Lists*, *Birth, Marriage & Death*, *Military*, and *Immigration & Travel* to use the specific search form for those record types. The **Card Catalog** (see below) is also accessible here.

### Message Boards

Here you can view interactions between Ancestry members including research questions, volunteer look-up solicitation, and collaboration between genealogist researching the same topics, geographic regions, and families. (A personal account is needed in order to contribute and interact with other members on these boards.)

## Learning Center

Allows access to research aids, tips and tricks, and informational material from the experts at Ancestry.

## Charts and Forms

Download and print genealogy forms like ancestral charts, research calendars, family group sheets, and source summaries prepared by Ancestry.com. You can also find blank census forms here.

## New Collections

Clicking here connects you with a Card Catalog list of the newest and most recently updated record collections available on Ancestry. Checking this is a good way to stay up to date with new resources in the database.

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## Searching

### Basic Search Form

This form can be accessed either by clicking on Search in the navigation bar and then on *All Categories* or simply by clicking on the green *Begin Searching* button on the main page. The basic search form will allow you to *search all of Ancestry's records simultaneously*.

#### Pros

Gives a cross-section of Ancestry's records  
Best place to start with new research  
Can help locate basic records quickly

#### Cons

Searches for common names can be ineffective  
Amount of results can be overwhelming  
Requires additional filtering of results

### Beginner's Search Form Tips

- Before searching, make sure you have the basic information for the individual you are searching for; fill out a basic family tree first to *clarify names, dates, and locations so you are prepared to fill out the search form*
- **Start with a general search** – a first and last name, location (city and/or county, state), and date of birth
- Keep in mind any possible *spelling variations* and try all of them to see if it changes your results

The image shows a screenshot of the Ancestry search interface. The search form is highlighted with a red bracket on the left, and the 'Special Collections' sidebar is highlighted with a red bracket on the right. The search form includes fields for 'First & Middle Name(s)', 'Last Name', 'Place your ancestor might have lived' (City, County, State, Country), and 'Birth Year'. Below the form is a map titled 'Explore by Location' with a list of states and a 'SEARCH' button. The 'Special Collections' sidebar lists various record types such as 'Historical Records', 'Birth, Marriage & Death', 'Census & Voter Lists', 'Immigration & Travel', 'Military', 'Schools, Directories & Church Histories', and 'Tax, Criminal, Land & Wills Land Records'.

Search Form

Links to search forms specific to records from a particular location

Links to the search forms for specific record types

## Advanced Search

First & Middle Name(s) Last Name

Place your ancestor might have lived Birth Year

City, County, State, Country

SEARCH Show fewer options Match all terms exactly

Add event: Birth Marriage Death Lived In Any Event More

Add family member: Father Mother Sibling Spouse Child

Keyword

Occupation, street address, etc.

Gender Race/Nationality

--Select--

Historical Records  Family Trees

Stories & Publications  Photos & Maps

SEARCH Clear search

In order to access the longer version of the basic search form, click on ***Show more options*** next to the orange Search button.

This will allow you to provide more detailed information and conduct a more specific search. These new options include the date and location of a life event (to find records related to that event), and family members' names (to find records where those members are included, i.e. census records).

Here you can also *determine the types of results that are included*. If you don't want Ancestry members' family trees to be included in your search, remove the check in its box. Alternatively, if you only want to see results from members' family trees, uncheck all other boxes.

## An Important Note on Filling Out the Search Form

Filling out every line of the search form with detailed information is rarely beneficial. If the record itself doesn't include that information, then searching for it will not help. It is a common mistake beginner's make with Ancestry – and it is why basic search results often have census and directory records at the top. For example, if you include a mother and father's name in your search, it may help Ancestry put a census record where they are living together up at the top of the search results. However, doing so will also push records that do not include that information much lower in the results or may not include them in the results at all. The same goes for including middle names and especially for dates and locations of life events – unless you are looking for records specifically related to their death, it is often not helpful to include a date and place of death into the search form.

## Search Results Page

Hold your cursor over the record title to view a preview without clicking

Filter sliders (adjust from broad to exact matches)

Click here to edit the information entered into the search form

Click here to filter results by record type

Hold your cursor over the record title to view a preview without clicking

Click here to view results grouped by record type (shows a list of record collections)

Results are listed by relevance based on the information you entered into the search form

## Record Summary Page

Click here to view the document (not always available)

Transcription of document (only as accurate as the transcriber; always confirm by looking at the image, if possible)

Name: Andy Theroff  
 Respondent: Yes  
 Age: 67  
 Estimated birth year: abt 1873  
 Gender: Male  
 Race: White  
 Birthplace: Missouri  
 Marital Status: Married  
 Relation to Head of House: Head  
 Home in 1940: Clark, Cole, Missouri  
 Map of Home in 1940: View Map  
 Farm: Yes  
 Inferred Residence in 1935: Rural, Cole, Missouri  
 Residence in 1935: Rural, Cole, Missouri  
 Resident on farm in 1935: Yes  
 Sheet Number: 8A  
 Number of Household in Order of Visitation: 145  
 Occupation: Farmer  
 House Owned or Rented: Rented  
 Value of Home or Monthly Rental if Rented: 5  
 Attended School or College: No  
 Highest Grade Completed: Elementary school, 4th grade  
 Hours Worked Week Prior to Census: 48  
 Class of Worker: Working on own account  
 Weeks Worked in 1939: 52  
 Income: 0  
 Income Other Sources: No

Send Your Find Home!  
 Enter your email address and we will send you a link to your personalized Discovery Page where you can view and download all of the great finds you make while here.  
 SEND DOCUMENT

We value your privacy. Read our Privacy Statement

View printer-friendly

Suggested Records

- 1920 United States Federal Census Andy Thuesoff
- U.S., Find A Grave Index, 1600s-Current Andy Theroff
- 1900 United States Federal Census Andy Thueroff
- U.S., Social Security Applications and Claims Index, 1936-2007 Andy Theroff
- U.S., Social Security Applications and Claims Index, 1936-2007 Andy Theroff
- U.S., Social Security Applications and Claims Index, 1936-2007 Andy Theroff

Click here to send a link to this record home via email

Click here to view a printer-friendly version before printing (recommended)

Suggested Records (may or may not be same person)

## Viewing Digital Images Using the Image Viewer

1940 United States Federal Census for Andy Theroff  
 Missouri > Cole > Clark > 26-3

Full screen view

Toggles transcription on/off

Tools (flip and rotate image, invert to negative, etc.)

Zoom slider

Click here to go to the next image in series; the arrow on left goes back (helpful when browsing)

Filmstrip (helpful when browsing and looking at multiple images in a collection)

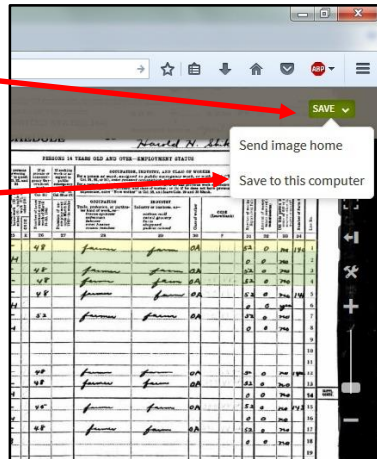
## Saving Documents

Any documents or images you locate can be accessed again later from home by clicking on the green **Save in the top right corner of the screen**. You have the option to save a copy to the computer (and a flash drive) or send a direct link to the image to yourself via email to be viewed at home later.

## Printing Documents

To print the image, click on the *Tools* button located above the Zoom slider on the right side of the screen. You will be prompted to print the whole image or just the zoomed portion visible on the screen. The window will also notify you whether to print in *portrait* or *landscape orientation*, which can be adjusted by clicking the *Properties* button when the print window opens before clicking the *Print* button.

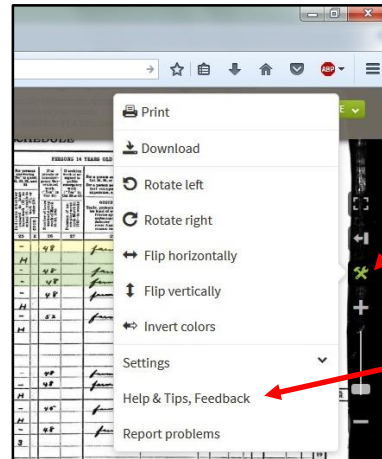
### Saving



Save button

Click here to save a copy of the image to a flash drive

### Printing

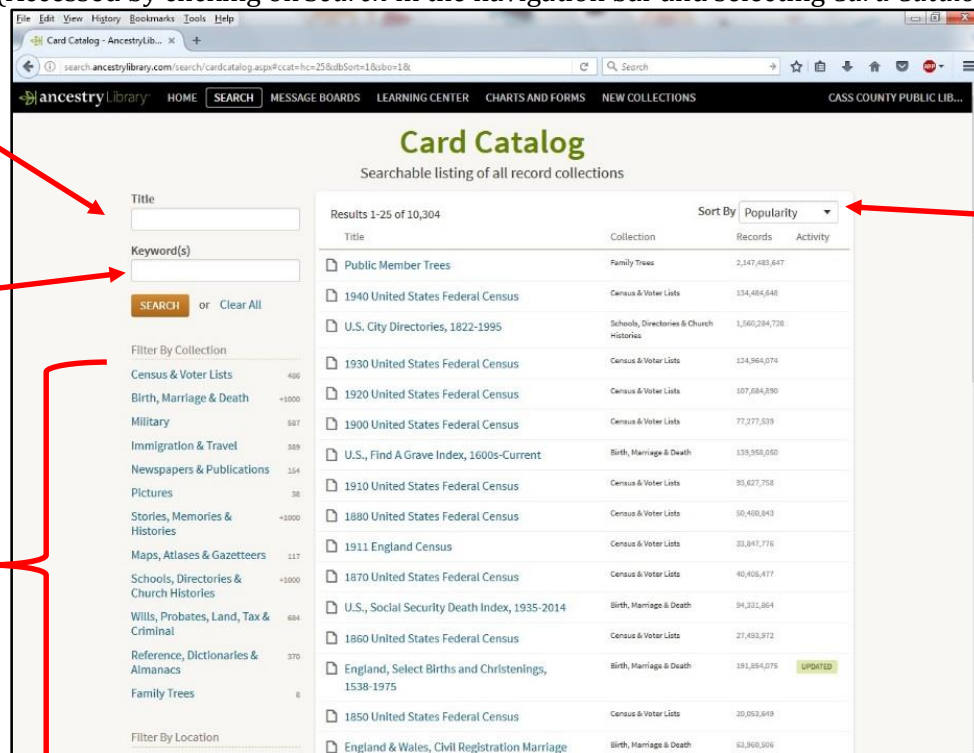


Tools button

Still have questions? Click here for more help using the viewer

## Card Catalog

(Accessed by clicking on *Search* in the navigation bar and selecting *Card Catalog*)



Search by title

Search by keyword

Filter results here by selecting a specific record type, location, date, and language

Sort search results here (by popularity, title, date added, date updated, and record count)

## Using the Card Catalog

The Card Catalog allows you to search for specific collections of records (i.e. *1930 United States Federal Census* or *Missouri Marriages, 1766-1983*) and also manually browse for record collections. This way, you can discover new and unique collections of records on Ancestry that may not show up in the results of a basic search. The Card Catalog can be searched two ways, a title search and keyword search. Also, the filter column on the left side helps you when browsing for collections as well. It allows you to filter collection results based on record type, location, date, and language.

### Title Search

This will provide a list of all record collections with the search term in the title. If you enter multiple words here, they *must be an exact match* to the way they appear in the collection title.

### Keyword Search

This will search for the term(s) you've entered in both the title and the description of the collection. *It does not have to be an exact match.*

**Note:** It can be beneficial to try searching one way and then another to see how it changes the search results.

### Example:

**Title Search: Social Security**  
*Only includes collections where the words "Social Security" appear*

**Keyword Search: Social Security**  
*Includes all collections where the words "social" and/or "security" appear in either the title and the description*

The screenshot shows the Card Catalog interface with a title search for "Social Security". The search results are displayed in a table with columns for Title, Collection, Records, and Activity. Two results are shown:

Title	Collection	Records	Activity
U.S., Social Security Death Index, 1935-2014	Birth, Marriage & Death	94,321,894	
U.S., Social Security Applications and Claims Index, 1936-2007	Wills, Probates, Land, Tax & Criminal	141,084,108	

A red arrow points from the first result's title to the search form on the right-hand screenshot.

The screenshot shows the Card Catalog interface with a keyword search for "Social Security". The search results are displayed in a table with columns for Title, Collection, Records, and Activity. Six results are shown:

Title	Collection	Records	Activity
U.S., Social Security Death Index, 1935-2014	Birth, Marriage & Death	94,321,894	
California, Death Index, 1940-1997	Birth, Marriage & Death	9,235,990	
Tennessee, Delayed Birth Records, 1869-1900	Birth, Marriage & Death	377,811	
Czechoslovakia, Jewish Applications for Social Welfare After WWII (JSHMM)	Stories, Memories & Histories	694	
U.S., Social Security Applications and Claims Index, 1936-2007	Wills, Probates, Land, Tax & Criminal	141,084,108	
Czechoslovakia, Social Welfare and Repatriation Records of Holocaust Survivors, 1939-1948 (JSHHM)	Stories, Memories & Histories	18,402	

Once you find a record collection you wish to search, click on the title to go to the search form for that specific collection.

## Navigating HeritageQuest

Below is the home page; from here, you can navigate the database with the tabs at the top of the page and quick links to search specific record collections or record types.

The screenshot shows the HeritageQuest Online home page. At the top is a red navigation bar with the text "HeritageQuest Online" and "Discover your family history today". Below this are three tabs: "Search", "Research Aids", and "Maps".

Annotations on the left side:

- Navigation Bar:** Points to the top navigation bar.
- Go to Search Page:** Points to the "Search" tab and the "Begin Searching" button.

Annotations on the right side:

- Quick Links to Record Collections:** Points to the "Welcome to HeritageQuest Online at the Library" section, which lists "City Directories", "1850 and 1860 Slave Schedules", "U.S. Indian Census Rolls", "Mortality Schedules", "Agricultural and Industrial Schedules", and "1890 Veterans Schedule".
- Search Individual Years of the Census:** Points to the "US Census Records" section, which lists years from 1790 to 1940 and includes a "View All" link.

Other visible elements include a "Searching for that right moment" banner with a "Begin Searching" button, a "Receive Records at Home" section, and two "TIP OF THE DAY" sections with search filters.

## Quick Links

At the bottom of the home page, you will find *quick links* to various collections on HeritageQuest. These help you navigate the database quicker and more efficiently. Clicking on one of the quick links will take you to the search page for that record collection.

The screenshot shows the "Quick Links" section at the bottom of the home page. It features four cards, each with a title, a description, and a "Search Now" button:

- SEARCH CENSUS:** Find ancestors in the complete set of U.S. Federal Census images from 1790-1940, including name indexes for many years.
- SEARCH BOOKS:** Find information on people and places described in over 28,000 family and local histories.
- SEARCH REVOLUTIONARY WAR:** Search selected records from the Revolutionary War Era Pension & Bounty-land Warrant Application Files.
- SEARCH FREEDMAN'S BANK:** Search for individuals in the Freedman's Bank (1865-1874), which was founded to serve African Americans.

Annotations:

- A red arrow points from the text "Click on *Search Now* or the *image* to go to the search form" to the "Search Now" buttons on the "SEARCH CENSUS" and "SEARCH FREEDMAN'S BANK" cards.

## Navigation Bar

The screenshot shows the navigation bar at the bottom of the page. It has a dark background with a red bar at the very bottom containing the text "HeritageQuest Online" and "Discover your family history today".

Annotations:

- Click here at any time to return to the home page:** Points to the "Home" button.
- Click here to go to the Search page:** Points to the "Search" button.
- Research guides, similar to Ancestry's Learning Center:** Points to the "Research Aids" button.
- Census Maps [see page 7]:** Points to the "Maps" button.



# Searching on HeritageQuest

To search within a specific record type or collection, click on the *Search Now* or the *title of the collection* on the *Search* page [below].

**Immigration** record collections available on *HeritageQuest* include:

*Bremen Departure Lists*  
*Naturalizations for New Jersey, Ohio, Minnesota, Texas, Washington, and West Virginia*  
*Select international immigration and citizenship records*

Click on the title of a specific collection to go to the search form for its records. **Military** record collections available on *HeritageQuest* include:

*Revolutionary War Pensions*  
*Confederate Prisoners of War*  
*Veteran records for specific states*  
*Select international service records*

**Example Search:** Joseph Carter, born 1892 (+/- 5 years), naturalized in Ohio

Select *Ohio Naturalization Records, 1800-1977* from the search page [below].

**Immigration Records**

**BELGIUM, ANTWERP POLICE IMMIGRATION, 1840-1930**  
This collection includes immigration records from Antwerp.  
[Search now](#)

**NEW JERSEY, COUNTY NATURALIZATION RECORDS, 1749-1986**  
This collection includes naturalization records from New Jersey.  
[Search now](#)

**OHIO, COUNTY NATURALIZATION RECORDS, 1800-1977**  
This collection includes naturalization records from Ohio.  
[Search now](#)

[Belgium, Antwerp Police Immigration Index, 1840-1930](#)  
This collection includes immigration records from Antwerp, Belgium.

**Ohio, County Naturalization Records, 1800-1977**

Search  Match all terms exactly

First & Middle Name(s)  Last Name

Year  Location

Birth  City, County, State, Country

Any Event  City, County, State, Country

Keyword

e.g. pilot or "flying Tigers" ▼

FHL Film Number

Year  Location

Naturalization Place  City, County, State, Country

Naturalization Date

**Source Information**  
Ancestry.com, Ohio, County Naturalization Records, 1800-1977 [database on-line], Provo, UT, USA; Ancestry.com Operations, Inc., 2014.  
Original data: Ohio, County Naturalization Records, 1800-1977. Salt Lake City, Utah: FamilySearch, 2013.

**Search Tip:** As with searches on Ancestry, it may be more effective to start with a basic search and add more information and filters as you go. After entering you ancestor's information into the search form and clicking the *Search* button, you can then browse the results for a record that you would like to view [below]. Click on *View Record* to see more detailed information on the record summary page.

Use the sliders to *broaden* or *narrow* your search

Click *Edit Search* to change the information entered and search again

Click *New Search* to start over with a blank form

**All Ohio, County Naturalization Records, 1800-1977 results for Joseph Carter**

Search Filters: Broad  Exact

Joseph Carter  
BORN: 1892

Ohio, County Naturalization Records, 1800-1977  
This collection includes naturalization records from Ohio.  
[Learn more about this database...](#)

Shortcut Keys ▶

	Name	Birth	Naturalization
<a href="#">View Record</a>	John Joseph Carter	1893 Great Britain	1918 Montgomery, Cuyahoga, Ohio, United States
<a href="#">View Record</a>	Emile Joseph Cartier	1888 Canada	1912 Boston, Cuyahoga, Ohio, United States
<a href="#">View Record</a>	Annie Carter	1888 Canada	1949 Cleveland, Cuyahoga, Ohio, United States
<a href="#">View Record</a>	Albert Edward Carter	1895 Great Britain	1909 Cleveland, Cuyahoga, Ohio, United States
<a href="#">View Record</a>	George Thomas Carter	1887 Australia	1934 Millersburg, Holmes, Ohio, United States
<a href="#">View Record</a>	George Thomas Carter	1887 Australia	1934 Holmes, Ohio, United States
<a href="#">View Record</a>	George Thomas Carter	1887	1934 Millersburg, Holmes, Ohio, United States
<a href="#">View Record</a>	George Thomas Carter	1887 Australia	abt 1927 Holmes, Ohio, United States
<a href="#">View Record</a>	George	1887 Australia	1934 Millersburg, Holmes, Ohio, United States

Because this record collection is not digitized, there is no image to view.

Digitized collections will have an image thumbnail here. Click on it to view and save the image in the viewer.

Click *Send Document* to send a link to this page in an email to yourself or someone else. You will be prompted to enter an email address.

To print this page, click *View printer-friendly* and print from that page.

**John Joseph Carter**  
in the Ohio, County Naturalization Records, 1800-1977

Text-only collection

Name: John Joseph Carter  
Age: 25  
Birth Date: 1893  
Birth Place: Great Britain  
Naturalization Date: 1918  
Naturalization Place: Montgomery, Cuyahoga, Ohio, United States  
FHL Film Number: 2247219

**Send Your Find Home!**  
Enter your email address and we will send you a link to your personalized Discovery Page where you can view and download all of the great finds you make while here.

We value your privacy. [Read our Privacy Statement](#)

**Source Information**  
Ancestry.com, Ohio, County Naturalization Records, 1800-1977 [database on-line], Provo, UT, USA; Ancestry.com Operations, Inc., 2014.  
Original data: Ohio, County Naturalization Records, 1800-1977. Salt Lake City, Utah: FamilySearch, 2013.

**Description**  
This collection includes naturalization records from Ohio. [Learn more...](#)

## Searching within a Specific Year/Schedule of the Census

The home page provides quick links to the search forms for specific years of the Federal Census. You can also get to the search form for an individual year or non-population schedule of the census from the general census search page [below].

Home Search HeritageQuest

### U.S. Federal Census Collection

Search  Match all terms exactly

First & Middle Name(s) Last Name

Birth Day Month Year Location City, County, State, Country

Death — — — —

Lived In — — — City, County, State, Country

Marriage — — — City, County, State, Country

Arrival — — —

Military — — —

Any Event — — — City, County, State, Country

Add family member: Father Mother Sibling Spouse Child

First & Middle Name(s) Last Name

Father — — — x

Mother — — — x

Sibling — — — x

Spouse — — — x

Child — — — x

Keyword

e.g. pilot or "Flying Tigers" v

Gender Race/Nationality

Year Location

Census Place City, County, State, Country

Search Clear search

View all collections included in this search

You can either click on the *View all collections* link [left] or scroll to the bottom of the page.

Scroll through the list of individual census years and schedules until you locate the specific collection you want to search [right].

Census Place City, County, State, Country

Search Clear search

#### Included data collections:

- 1860 U.S. Federal Census - Slave Schedules
- 1860 United States Federal Census
- 1870 United States Federal Census
- 1880 United States Federal Census
- 1890 United States Federal Census Fragment
- 1890 Veterans Schedules
- 1900 United States Federal Census
- 1910 United States Federal Census
- 1920 United States Federal Census
- 1930 United States Federal Census
- 1940 United States Federal Census
- U.S. Enumeration District Maps and Descriptions, 1940
- U.S. Federal Census - 1880 Schedules of Defective, Dependent, and Delinquent Classes
- U.S. Federal Census Mortality Schedules, 1850-1885
- U.S. Special Census on Deaf Family Marriages and Hearing Relatives, 1888-1895
- U.S., Indian Census Rolls, 1885-1940
- U.S., Selected Federal Census Non-Population Schedules, 1850-1880

Home Search HeritageQuest

### U.S. Federal Census Mortality Schedules, 1850-1885

Search  Match all terms exactly

First & Middle Name(s) Last Name

Birth Month Year Location City, County, State, Country

Death — — —

Any Event — — — City, County, State, Country

Keyword

e.g. pilot or "Flying Tigers" v

Marital Status

Cause of Death

Gender Race/Nationality

Year Location

Census Place City, County, State, Country

Census Year — —

Search Clear search

THE NATIONAL ARCHIVES Provided in association with National Archives and Records Administration

#### Browse this collection

To browse this image set, select from the options below.

Year Choose... v

State v

County

Searching this way allows you to filter out census records from years you may already have or simply do not want to see included in your search results.

Instead of having to filter out those results, you can limit your results from the beginning for quicker and more efficient searching.

**Example:** Selecting the collection from the list above allows you to see only results that match your search terms from the *Mortality Schedules* of the Census [left] and nothing else.

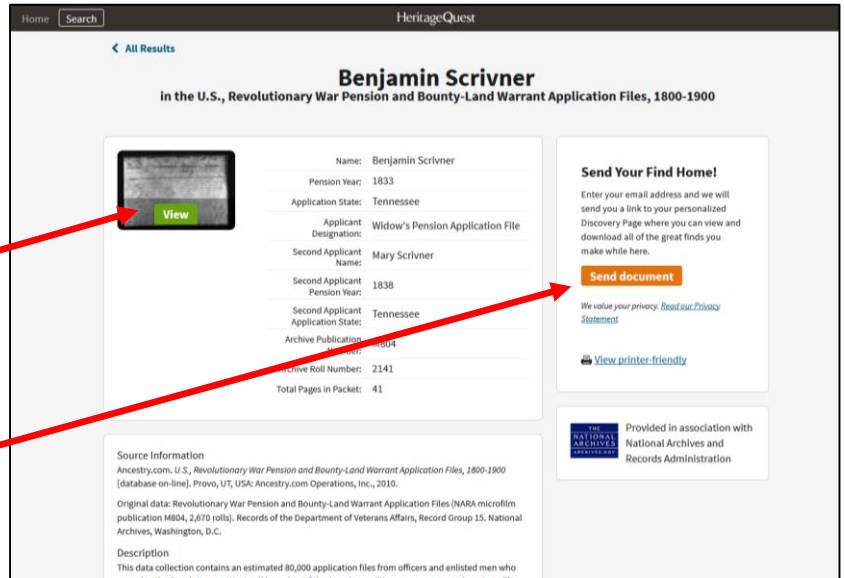
## Viewing and Saving Digitized Images

**Example:** *Widow's Pension Application File; Benjamin Scrivner, 1833*

### Accessing the Image

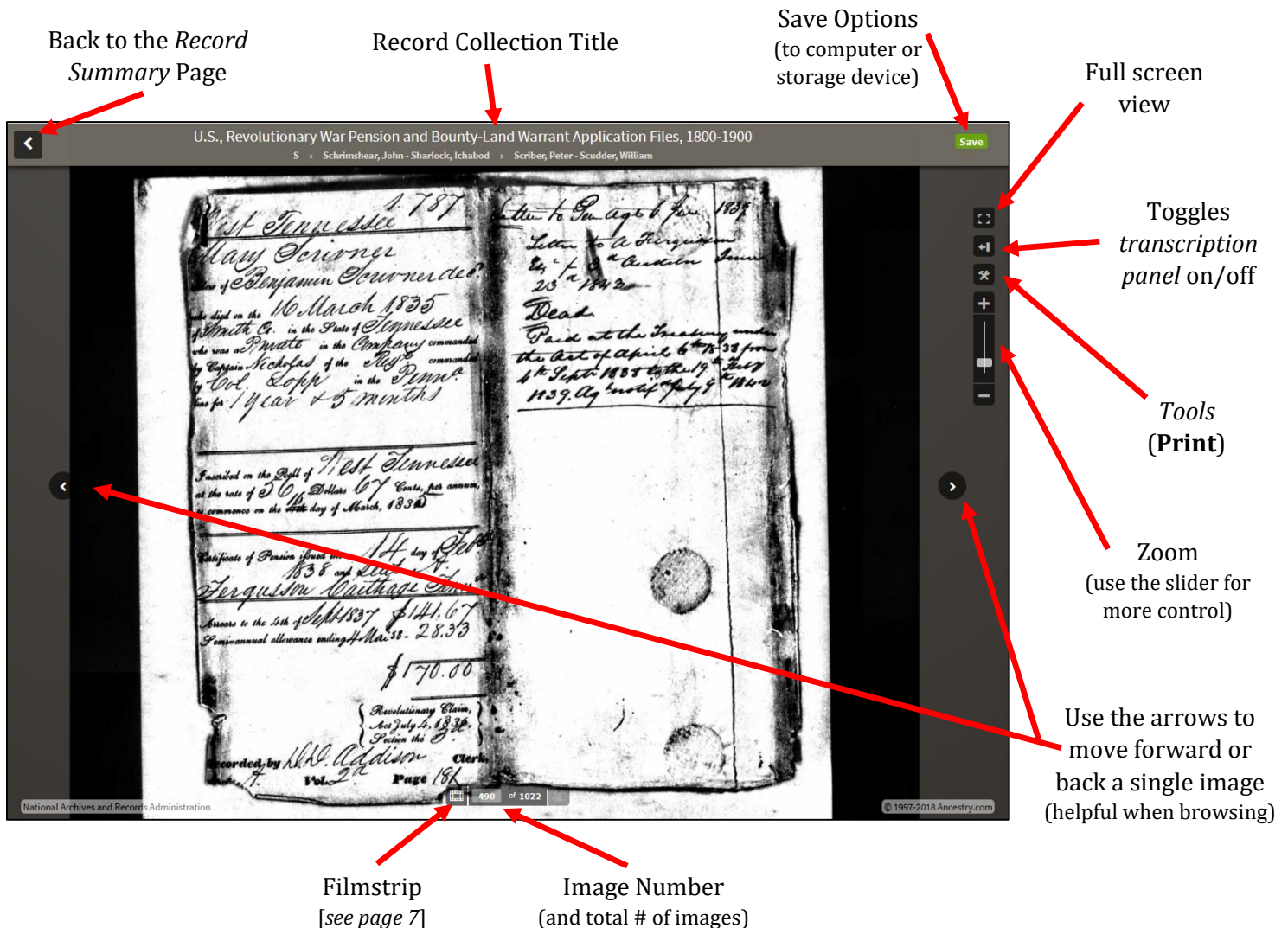
From the *record summary page*, you can view a scanned image of the record (*if that record has been digitized*) by clicking on the green **View** button on the image thumbnail.

If you are using HeritageQuest away from home, you can also send a link to this page to yourself or another person via email with the *Send Document* button and access the digital image the same way later.



### Using the Image Viewer

The Image Viewer on HeritageQuest is identical to the viewer on Ancestry. It has the same functions and save options.



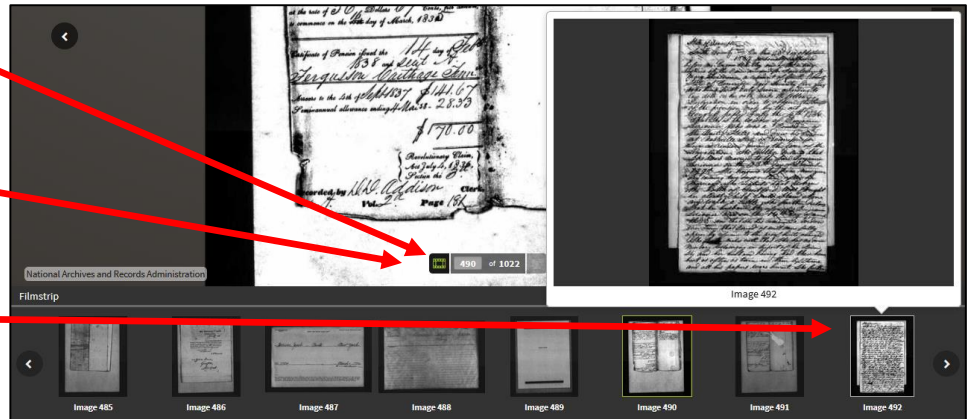
## Using the Thumbnail Filmstrip

If you are browsing a collection or viewing a record with multiple images, as in this example, you can use the filmstrip to move quickly through a collection. Rather than using the arrows in the viewer that only move page at a time, *use the filmstrip arrows to view the next or previous eight pages simultaneously.*

Click on the *filmstrip icon* to view or hide the filmstrip.

You can manually enter an image number to jump to that page.

Placing your mouse over a thumbnail in the filmstrip [right] gives you a larger preview of the page without having to click on it first.



## U.S. Federal Census Maps, 1790-1920

A screenshot of the HeritageQuest website's 'Map Guide to the U.S. Federal Censuses, 1790-1920'. The page features a search bar, a navigation menu with 'Search', 'Research Aids', and 'Maps', and a main heading. Below the heading is a map of the United States with state abbreviations. Tennessee (TN) is highlighted with a red box. A red arrow points from the text 'Click on a state in the map above to open the window seen to the right.' to the Tennessee state box on the map.

This page allows you to view states as they were mapped out during individual census years and how it compares to modern maps. This is especially helpful for areas where county borders and names changed over time.

It also provides information on the availability of individual years of the census for specific counties.

Click on a state in the map above to open the window seen to the right.

Select the years listed on the left side of the window to view the map for that year of the census.

Check for notes that provide additional contextual information.

At the bottom of the window, you will find information about that state, including missing years or counties.

A screenshot of the Tennessee 1810 census map interface. On the left is a vertical timeline of years from 1790 to 1920, with 1810 highlighted. The main area shows a map of Tennessee with county boundaries and names. A red arrow points from the text 'Select the years listed on the left side of the window to view the map for that year of the census.' to the year 1810 on the timeline. Another red arrow points from 'Check for notes that provide additional contextual information.' to a red-bordered box containing notes about the 1810 census. A third red arrow points from 'At the bottom of the window, you will find information about that state, including missing years or counties.' to the text at the bottom of the map window.

**Tennessee**  
Federal censuses for Tennessee have been lost or destroyed for 1790 and 1800, though tax lists can serve as substitutes for the missing enumerations. The 1810 census has survived for only Rutherford and Grainger counties, and the 1820 enumeration exists for only twenty-six counties, all in middle and west Tennessee.

# Family History Books and Directories

Search *HeritageQuest's* collection of thousands of digitized family and local history books.

HeritageQuest  
**Family History Books and Directories**  
Find information on your ancestors and where they lived

People Publications City Directories

**What You Will Find Here**  
This category includes thousands of rich collections of published resources that can add depth to your family history. Published family histories may link to your family lines and can include the names, birth, marriage, and death dates, relationships, as well as stories about that family. Although published family histories can contain errors, the clues they contain can lead you and greatly help your research process.

**Family Histories**  
The biographical sketches and oral histories of other people may give insights into what life was like for your ancestor. You'll also find a record of events that had a profound impact locally, but don't merit a mention in other history books. If your ancestor had any interaction with the subject of a biography, you may even find a mention of him in the publication.

**Place Histories**  
Social and place histories will typically contain descriptions of geographic features, transportation routes, and the economy of the area. They can also include historical information on seats of government, public institutions (e.g., prisons, schools, etc.), churches, and charitable institutions. Migration patterns are often mentioned, particularly in relation to the settlement of the area.

Search  Match all terms exactly

First & Middle Name(s) Last Name

Day Month Year

Birth

Location  
City, County, State, Country

Death

City, County, State, Country

Lived in  
City, County, State, Country

Marriage

City, County, State, Country

Any Event

City, County, State, Country

Add family member: Father Mother Spouse Child

First & Middle Name(s) Last Name

Father

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**Family History Books and Directories**  
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People Publications City Directories

**Search Books**

Title

Author

Publication Year  
Year to Year

Subject

Location

Submit Reset

**Book Results**

Title	Author
"Links" of Knill : a genealogy	Knill, Thomas A.,
"Scosset cottage life : a summer on Nantucket Island	Northrup, A. Judd
"Sylhet" Thackeray	Bradley-Birt, F. B.
100 years in Montague County, Texas	
100 years of education, 1847-1947	
100 years of the Reading High School Alumni Association, 1867-1967	Kinsey, Ralph Wilhelm.
100 years on the North Shrewsbury	
100-110th anniversary, Calvary Episcopal Church, Flemington, New Jersey, the anniversary years, 1949	
1000 Island House, season of '86 : Alexandria Bay, River St. Lawrence	
100th anniversary of Methodism in Dover, N.J., 1838-1938	
100th anniversary of the Farmers' Trust Company, Mount Holly, New Jersey, 1814-1914	Stokes, Edward D.
100th anniversary of the First Regular Baptist Church of Dayton, Ohio, founded May 29, 1824 : a history of the church	Colby, Henry Francis.
100th anniversary of the town of Junius : historical papers read before the Seneca Falls Historical Society.	
100th anniversary of Union High School, 1861-1961 : a history of Union High School	Yesenko, Michael.
100th anniversary, St. Paul of the Cross Church, Dayton, New York	
125th Anniversary 1838-1963, St. Paul's United Church of Christ, Lionville, Pa.	
125th anniversary of the Zion Evangelical Lutheran	

## Searching by Person

Selecting the *People* tab from the top of the books search page will give you a search form *very similar to a record collection search form*.

You can search for individual people mentioned in the text of the books by *name, vital information, with family members, year of publication, keyword, and gender*. Try combining these filters in different ways to see how it affects your results.

**Note:** As always, *the more information you enter, the more narrow your search will be*.

## Searching by Publication

Selecting the *Publications* tab from the top of the books search page will give you a search form *similar to a Card Catalog search form*.

You can search the collection by *title, author, year of publication, subject, and location*.

This type of search helps if you want to browse all titles in the collection or have a specific title in mind.

**Note:** As always, *the more information you enter, the more narrow your search will be*.

Home Search HeritageQuest

**Family History Books and Directories**  
Find information on your ancestors and where they lived

People Publications City Directories

Search  Match all terms exactly

First & Middle Name(s) Last Name

Year

Lived in  
Location  
City, County, State, Country

Any Event  
City, County, State, Country

Add family member: Spouse

Spouse First & Middle Name(s) Last Name

Keyword  
e.g. pilot or "flying tigers"

Publication Title

Gender  
-- Select --

Residence Year

Search Clear search

**How to use the U.S. City Directories?**  
You'll discover more than your ancestor's name and address in city directories. Download our guide, [6 Things to Find in City Directories](#), to learn more.

**Related data collections**

[U.S. Federal Census Collection](#)

[1940 United States Federal Census](#)  
The 1940 United States Federal Census is the largest census released to date and the most recent census available for public access. The census gives us a glimpse into the lives of Americans in 1940, with details about a household's occupants that include birthplaces, occupations, education, citizenship, and income.

[1930 United States Federal Census](#)  
The 1930 Census contains records for approximately 123 million Americans. The census gives us a glimpse into the lives of Americans in 1930, and contains information

## Searching City Directories

Selecting the *City Directories* tab from the top of the page will give you a search form *very similar to a record collection search form*.

You can search the directory collection by *name, residence location and year, with a spouse, keyword, publication title* (if you know the title of the directory), and *gender*.

If you are using directories for the first time, view the guide provided in the top right corner: *6 Things to Find in City Directories*.

## Viewing Digital Books

By default, your search results will display as a list of titles arranged as *Categories* [below]. To view thumbnails of the individual results click on **Records**. Or you can *click on a title in the list* to view the results from that book.

HeritageQuest

### All Family Histories and Genealogy Books results for Scrivner

Search Filters: Broad | Exact

scrivner  
LIVED IN: Moniteau...

Edit Search | New Search | Update

Family Histories and Genealogy Books

Shortcut Keys ▶

49 results

**Records** | Categories

Sort by name | results count

- A history of Moniteau County, Missouri 3
- A Memorial and biographical record of Kansas City and Jackson County, Mo. 5
- Abstracts of wills and administrations of Clay County, Missouri 1
- Gould's St. Louis red book, 1914 16
- History of Missouri Baptists 1
- History of the First and Second Missouri Confederate Brigades, 1861-1865 : and, From Wakarusa to Appomattox, a military anagrap 1
- Marriage records, Dallas County, Missouri : book "A," 1867-1873, and "B," 1873-1880 5
- Men who are making Kansas City : a biographical directory 4
- Men who make Saint Louis the city of opportunity 5
- Missouri's hall of fame : lives of eminent Missourians 6
- Report of the adjutant general of Missouri, January 10, 1921-December 31, 1924 1
- Roster, 1969-1970 1

From *Records* view, [right], you can preview the section of the text where your name or keyword is located.

Click on the title of the book to view the digital scan of that page.

This will open the image viewer used when viewing digitized records, covered on page 6 of this guide.

HeritageQuest

### All Family Histories and Genealogy Books results for Scrivner

Search Filters: Broad | Exact

scrivner  
LIVED IN: Moniteau...

Edit Search | New Search | Update

Family Histories and Genealogy Books

Results 1-49 of 49

**Records** | Categories

NAME: Scrivner

A history of Moniteau County, Missouri

W. Rhodes, J. F. Sh...  
B. P. Scrivner, Aug...  
ies, Eph. Keck, S. C.

Showing 1 of 1 matches found on this image.

A history of Moniteau County, Missouri

FAMILY HISTORIES AND GENEALOGY BOOKS

Ora McKinley Taylo...  
est E. Scrivner, Thec...  
Winkler, Willie Nels

Showing 1 of 1 matches found on this image.

A history of Moniteau County, Missouri

FAMILY HISTORIES AND GENEALOGY BOOKS

Shoe and Harness S...  
Shop, Scrivner Sho

Showing 1 of 1 matches found on this image.

Roster, 1969-1970

FAMILY HISTORIES AND GENEALOGY BOOKS

1883 - she...  
0 Scrivner, B